

University Staff Council Meeting Minutes

Tuesday, February 18, 2020

8:45 – 10:45 am, Rudder, Room 601

1. **Call to Order – Anne Crump**
2. **Roll Call of Members – Sally Yang**
 - a. Absent: Cathy Capps, Victor Castillo, Katie Giordano, Shanielle Veazie, BB Gayton, Hayley Gibson, Sharon Lemieux, Lisa Pierce, Sara Jo Poremski
 - b. Recognition of Visitors: Dr. Holly Hudson sent a proxy - *Melanie Rogers*
3. **Approval of Minutes from Previous Meeting**
 - a. Motion - Flora Reeves
 - b. 2nd – Cynthia Billington
4. **Update on Monthly Meeting with Vice President Dr. Reisinger for Human Resources and Organizational Effectiveness – Annie Crump**
 - a. Approved funding for the Keystone software, through the Flourish program.
 - b. Spring Forum 2020 will be held on February 27. Submitted questions shared with speakers, and their talking points requested. The chair requested that all representatives wear their USC shirts and/or name badge. Please be sure to RSVP your name. The livestream is set up with assistance from KAMU.
 - c. There will be a presentation next month from the Foundation to announce their program called Many Passions one Purpose.
 - d. New representative role opens for HR, due to their restructure, starting next year.
 - e. The previous month's brief had broken links and errors. An update to staff will be sent out with the corrections.
 - f. Annual report reinstated. The chair requested that all the USC committee chairs send their goals and where they are at with them. The chair will send a template for all the committee chairs to enter information.
5. **Inquiries – Kristina Ballard**
 - a. A couple of emails came in about the mistakes in the monthly brief.
 - b. One inquiry was relating to the term of College of Dentistry rep Brittany Ramsey.
 - c. Several inquiries came in asking if the panel will be livestreamed, which it will be.
 - d. One inquiry came in asking for a list of HSC representatives.
6. **Reports from USC Committees:**
 - a. Bylaws – Israel De Leon
 - b. All committee chairs have been emailed asking to review SOPs as soon as possible.
 1. Communications & Outreach – Joe Prather
 1. Working on magnet design and hope to share the design for input in March.

- c. Elections – Lisa Pierce
 - 1. A discussion item was introduced about developing an SOP that lends accountability to USC membership status. Specifically, 50% meeting attendance is needed over the three years to maintain membership and receive a USC acknowledgement plaque for 3-year term.
 - 2. Have the elections coordinator luncheon scheduled; as of February 15, 2020. TAMU has 7,321 staff members, adds reps for HROE and V Provost of Academic Affairs.
- d. IERW – Allison Harms
 - 1. Diversity Summit format set and scheduled for the end of September 2020; send your recommendations for a keynote speaker.
- e. Professional Development – Cynthia Billington
 - 1. As the new chair, working on developing goals. Will be recommending an assessment, either MBTI or Strengths, and programs on how to speak in public, with your supervisor and how to set your career path at TAMU.
- f. Staff Emergency Fund – Flora Reeves
 - 1. Assisted one applicant; donation received total \$580, thanks to TAMUG for their \$455 donation last month; fund balance is \$12,973.21.

7. External Committees

- a. University Dining Advisory Committee – Lana Nixon
 - 1. In March, the UDC will be introducing a faculty & staff meal plan.
 - 2. Food truck – dineoncampus.com updated to include Food truck locations and options
 - 3. On-Site Insight Focus Groups March 17, 18, 19 be on the lookout for invitation to be a part of the focus group as faculty/staff will be one of the groups they would like to get feedback. For those in a “dry spot,” that would be a good time to voice wants/needs for some sort of dining i.e. snack pantry, café, food trucks
 - 4. Will be introducing new meal plans March/April timeframe with new pricing
 - 5. SBISA & Duncan are the dining facilities open for the summer. They are deciding soon if Creekside will be a part of that list.
- b. Transportation Services Advisory Committee
 - 1. New Veo-ride contract; GEO Fence is now for campus only; 1st offense – warning, 2nd offense is a \$25 fine, 3rd offense is \$50 fine, 4th offense \$75 fine; then relinquish riding rights
 - 2. TTI Roadway projects:
 - 1. Year 2020 – North Texas Ave medians and Wellborn Road asphalt overlay (night only)
 - 2. Year 2021 - North Texas Ave Medians in phases from downtown Bryan to University Drive
 - 3. George Bush medians (maintain two lanes each direction – using bike lane), Wellborn/Holleman – raise level of Wellborn Rd to RR tracks, FM 2818 widening – outside existing roadway
 - 4. Year 2022 - Texas Ave Medians in phases from downtown Bryan to University Drive, Wm Joel Bryan – ped/bike and traffic improvements, FM 2818 widening – outside existing roadway



5. Year 2023 - Texas Ave Medians, Wm Joel Bryan – ped/bike and traffic improvements, FM 2818 widening – outside existing roadway, SH 6 Freeway – six lanes (add lanes in median) and re-align Texas Ave South ramps
6. Year 2024 - Texas Ave Medians, Wm Joel Bryan – ped/bike and traffic improvements, FM 2818 widening – outside existing roadway, SH 6 Freeway – six lanes (add lanes in median) and re-align Texas Ave South ramps
7. Lower Decibel Train Horn to Dim Noise on Wellborn Road, further information at: <https://transport.tamu.edu/About/news/2020/2020-02-quietzone-kxxv.aspx>

8. New Business

- a. Calendar invite being sent for a meeting on the ADHOC Assessment Committee regarding a look back on how it went.

9. Old Business

- a. Spring Forum on February 27 – Kristina Ballard
 1. 130 staff have RSVP
 2. Representatives requested to be present at the forum and to remember that they need to RSVP; wear USC shirts and/or name badge
 3. Next forum reminder goes out on February 20th.
- b. Please submit all constituent requests, questions and suggestions by emailing staff@tamu.edu for consistency and recorded official responses.

10. Announcements: None

11. Meeting Adjourned:

- a. **Motion – Flora Reeves**
- b. **2nd by Angela Vasquez**