I. Call to Order – Annie Crump
II. Roll Call of Members – Sally Yang
III. Welcome Visitors – Annie Crump
IV. Approval of Minutes from Previous Meeting
V. Monthly Meeting with VP-HROE – Annie Crump
VI. Reports
   1. Quarterly Budget – Melissa Easley
   2. Staff Inquiries – Kristina Ballard
VII. Reports from USC Committees
   1. Bylaws – Israel De Leon
   2. Communications - Outreach – Joe Prather
   3. Elections – Lisa Pierce
   4. Inclusion, Equality and Respect in the Workplace – Allison Harms
   5. Professional Development – Cynthia Billington
   6. Staff Emergency Fund – Flora Reeves
   7. Work-Life & Benefits – Barb Schumacher
VIII. Reports from Special Committees, Working Groups or Appointments
   1. Audio Visual Surveillance Technology Committee (AVST) – Jennifer Kuehn
   2. Council for the Built Environment – Jill Lee
   3. Diversity Operations Committee – Annie Crump
IX. New Business
   1. USC Spring Forum, February 27 – Kristina Ballard
   2. President’s Meritorious Service Awards Nominations Open Until January 27
X. Old Business
   1. Please submit all constituent requests, questions and suggestions by emailing to staff@tamu.edu for consistency and recorded official responses.
XI. Announcements

Next USC Meeting:   February 18 at 1:30 pm in Rudder, room 601