I. Call to Order – Casey Ricketts
II. Presentation - “DUO” Mr. Scotty Shepherd, Training and Quality Assurance Coordinator for Help Desk Central, Division of Information Technology
III. Roll Call of Members – Annie Crump
IV. Welcome Visitors – Casey Ricketts
V. Approval of Minutes from Previous Meeting
VI. Monthly Meeting with VP-HROE – Casey Ricketts
VII. Reports
1. Budget – Wendi Brewer
2. Staff Inquiries – Melissa Easley
VIII. Reports from USC Committees
1. Bylaws – Ross Jarvis
2. Communications – Kristina Ballard
3. Elections – Nicole Filger
4. Inclusion, Equality and Respect in the Workplace – Dr. Kimberly Zemanek
5. Professional Development – Kelly Peck
6. Staff Emergency Fund – Flora Reeves
IX. Reports from Special Committees, Working Groups or Appointments
1. Audio Visual Surveillance Technology Committee (AVST) – Jennifer Kuehn
2. SEBAC – Barb Schumacher
X. New Business
XI. Old Business
1. My Evive Update
2. Please submit all constituent requests, questions and suggestions by emailing to staff@tamu.edu for consistency and recorded official responses.
XII. Announcements

Next USC Meeting: April 16, 2019 1:30 pm Rudder, Room 601