I. Call to Order – Doug Sweet  
II. Special Guest – Doug Sweet  
III. Roll Call of Members – Elizabeth Scanlin  
IV. Welcome Visitors – Doug Sweet  
V. Approval of Minutes from Previous Meeting  
VI. Reports  
1. Budget – Mashelle Gomez  
2. Staff Inquiries – Casey Ricketts  
VII. Update on Monthly Meeting with Dr. Barbara Abercrombie – Doug Sweet  
VIII. Reports from USC Committees  
1. Bylaws – Ross Jarvis  
2. Communications – Melissa Easley  
3. Elections – Lisa Reichert  
4. Inclusion, Equality and Respect in the Workplace – Kim Zemanek  
5. Outreach – Renee O’Banion  
6. Professional Development – Susan Edmisson  
7. Staff Emergency Fund – Susan Edmisson  
IX. Reports from Special Committees, Working Groups or Appointments  
1. Audio Visual Surveillance Technology Committee (AVST) – John Kay  
2. Diversity Operations Committee – Annie Crump  
3. President Council on Climate & Diversity – Elizabeth Scanlin  
4. Staff Appreciation Week – Melissa Loyd  
5. Transportation Services Advisory Committee (TSAC) – Susan Edmisson/Renee O’Banion  
X. New Business  
1. Need a representative to serve on University Dining Services External Committee  
2. Advisory Planning Group for August 30 Football Game  
XI. Old Business  
1. Ad-Hoc Committees  
   i. Research options for Inquiries Software Programs  
   ii. 2018 USC Forum Planning  
2. Please submit all constituent requests, questions and suggestions by emailing to staff@tamu.edu for consistency and recorded official responses.  
XII. Announcements  
XIII. Closing of Business Meeting - Break  
XIV. Professional Development – Professionalism Retha Youell, Risk 7 Workforce Compliance Manager, City of College Station – Kelly Pampell  

Next USC Meeting: April 17, 2018 1:30 – 3:30 pm Rudder Room 601