

2016-2017 Executive Officers  
Chairperson: Susan Edmission  
Vice Chairperson: Doug Sweet  
Secretary: Elizabeth Scanlin  
Treasurer: Willie Hobbs  
At-Large: Andy Armstrong  
At-Large: Casey Ricketts



**UNIVERSITY  
STAFF COUNCIL**  
TEXAS A&M UNIVERSITY

**University Staff Council (USC)  
Meeting Minutes  
September 20, 2016  
8:30 a.m. – 10:30 a.m.  
601 Rudder Tower**

**Members Present:** Sheila Amos, Andy Armstrong, Thadeus Bowerman, Kari Curtis, Katy Dunn, Rebecca Eaton, Susan Edmission, Mary Lu Epps, Toni Eubanks, Pamela Gentry, Judi Haas, Dr. Kenneth Hackney, Snadra Harnden, Sarah Henrichs, Dana Hernandez, Willie Hobbs, Ross Jarvis, John Kay, Julie Kuder, Joy Monroe, Rene O'Banion, Kelly Pampell, Lisa Reichert, Casey Ricketts, Elizabeth Scanlin, Mary Schubert, Doug Sweet, Jenna Truelove, Johna Wright

**Members Excused:** Courtney Charaznza, Melissa Loyd, Cari Bishop-Smith, Mashelle Gomez, Elena Watts, Diane Oswald

**Members Unexcused:** Deborah Barnett, Lisa Mata, Julie Zercher

**Visitors Present:** President Michael K. Young, VP for HR&OD-Barbara Abercrombie

**USC Administrative Assistant:** Rose Berryhill

- I. **Call to Order (Susan Edmission)**  
At 8:30 a.m. Susan welcomed everyone and called the meeting to order.
- II. **Welcome Visitors, Introduction of Speakers**
- III. **President and Vice President Remarks**
- IV. **Presentations**
  - a. Appreciation Awards - Toni
  - b. Recognition of Outgoing Council Members – Toni
  - c. Recognition of Outgoing Chairperson – Susan
  - d. Photo of President Young, Vice President Abercrombie and outgoing members
  - e. Thank you to visitors
- V. **Group Photo of FY2017 Council Representatives**
- VI. **Officer Installation- Toni Eubanks**
- VII. **Returning and New Member Installation**
- VIII. **Roll Call of Members-Elizabeth Scanlin**



**IX. Treasurer's Report -Willie Hobbs**

Current balance is \$20,555.00.

**X. Reports from USC Committees**

No internal reports this meeting

**XI. New Business**

1. Chair Remarks - Susan Edmisson – President Young and Dr. Abercrombie have expressed enthusiastic support for the USC. They have asked USC to strengthen its advocacy and outreach to staff and have also provided funding for a professional development program in support of this. In support of this work, the Executive Officer Committee is:
  - a. Working on partnering for operational support of our website and professional communications
  - b. Creating a new Professional Development committee to develop development program for USC representatives across three year term
  - c. Outreach committee will become its own committee and will be focused on outreach to staff. More information will follow on all of these changes.
2. Professional Development- Andy Armstrong

**XII. Announcements:**

- Submit requests, questions, concerns, help to keystone system to [staff@tamu.edu](mailto:staff@tamu.edu)
- Send out self intro when sending out monthly briefing
- Forum for Dr. Ambercrombie- tomorrow 9/21/2016; She will be introducing herself and where HR willing be going. If keystones come in please let her know so she can prepare. Doug Sweet is recruiting work assignments; don't wear USC shirts-professional attire expected; President's cabinet will be attending- Rose to send out e-mail with pictures
- Oct. 4, 2016- President Young's State of the University Address in the Chemistry Building
- Mary Schubert-President Young-National Reputation campaign- "Fearless on Every Front"- Week of events- USC to raise visibility about what we do as a council; asked to help staff and be available –
  1. Monday-Fearless Giving Event-Food Drive-Benefit 12<sup>th</sup> Can and Brazos Valley Food Bank-main drop off at GSC 7:30am-
  2. Tuesday-State of the University Address
  3. Wednesday-"Fearless in the workplace" series-Leadership
  4. Thursday-"Fearless Inclusion" series- Facilitated workshop on diversity and inclusion
  5. Friday- "Fearless Fitness Friday"- At the Rec Center 2:30-5pm; Free fitness sessions-donations requested to help support the Staff Emergency Fund (SEF)-End with tailgate in the Rec Plaza

**XIII. Meeting Adjourned**

**Next USC Meeting:** October 18, 2016 at 1:30 pm – 3:30 pm in Rudder Tower, Room 601