University Staff Council Meeting Minutes  
Tuesday, November 16, 2021  
8:45-10:45am, Rudder 601 or Zoom

I. **Call to Order:** Sarah Franke  
Motion by Monica Hartman  
Second by Marcos Mendez

II. **Roll Call of Members:** Tamra Young

Absent: Agatha Alonso, BB Gaytan, Cynthia Billington, Stephanie Gomez, Holly Hudson, Cindy Hurt, Natalie Shaw, Bree Wright

III. **“Leadership Development”** Tara Gray and her team in HROE Professional Development spoke to the group about the different Leadership Programs they offer.

IV. **MGT Report Meeting with President Banks, Greg Hartman, and Damon Slaydon**  
- On Monday, November 15th the EO’s met with President Banks, Greg Hartman, and Damon Slaydon to discuss concerns about the MGT Report. The EO’s put together a report of the concerns that were expressed at the USC Staff Forum, through staff@tamu.edu, through the staff survey and submitted it to President Banks for her review. Eric Webb also shared the survey dashboard with President Banks and her team during the meeting. She found it very useful and praised Eric for the work he had done.

V. **Staff Inquires:** Sarah Franke  
- Juneteenth Holiday  
- Vernon had seen a calendar for next year that does have Juneteenth as the holiday  
- On the agenda for Cindy B and Sarah Franke to discuss with Damon Slaydon in their monthly meeting.

VI. **Treasurer Report:** Eric Webb  
- Three invoices paid in October. Gavel ($28), Rudder Room 601 rental ($50), Postal Service for Emergency Fund ($1.58)  
- Anticipated expenses- Division of IT new intake process instead of using Keystone

VII. **USC Committees**  
**Branch Committee Members**- Stephanie Thompson/ Tracy Posey  
- Emergency Alert System, Work on communications for closers, mass emails that aren’t relevant for certain campus, COVID-19 vaccinations, Benefits, and services that are not applied to branch campuses, helping decision makers understand how the branch campuses work.  
- Next meeting on Monday, Dec 6th will discuss solutions to the 5 items.

**Communications – Outreach**  
- Troubleshoot formatting issues some recipients have with the newsletter  
- Timeline distribution for newsletter
Elections
- People moving positions and how it will affect USC members with the changes from the MGT report
- Onboarding process for new members

IERW
- No report

Professional Development
- Collecting names of USC members that need to complete Strength’s Assessment
- Flourish is not available to present until January 2022. Currently planning for the February 15, 2022 USC Meeting
- Monthly committee meetings held the first Thursday of the month via zoom

Staff Emergency Fund
- Met 10/12 to discuss rough draft of SEF Proposed Goals
- Approved 2 applicants in September, 1 applicant in October and 1 applicant in November as of 11/16/21.
- Monthly committee meetings held the first Monday of each month.

Work Life and Benefits
- Reviewed/discussed work-life benefit and mental health resources and links for USC website and newsletter
- USC will have a seat on the AWL taskforce

VIII. Reports External Committees
Audiovisual Surveillance Technology Subcommittee- Sarah Franke
- Committee has not met

Commission on Diversity- Kristina Ballard

Council for the Built Environment- Monica Hartman
- Committee has not met

Diversity Operations Committee- Marcos Mendez
- Committee has not met

Climate and Diversity- Cindy Billington
- Received invitation for meeting in a few weeks. Hopefully will report at December meeting

SEBAC- Holly Hudson
- Have not met since October

Step in Stand Up- Kari DeStefano
- Committee has not met

Task Force for Campus Emergencies
- Code Maroon Alerts
  - Monica Martinez reported that since the last meeting in April 2021, there had been only one instance where the Code Maroon system was activated. This occurred the evening of April 8th for a tornado warning issued for Brazos County.
• Code Maroon System Update
  o Marlin Crouse provided an update on the emergency notification system. See attached slides.
• Infectious Disease Update
  o Dr. Martha Dannenbaum provided an overview of the current infectious disease outlook. See attached presentation.
• Cyber Security Update
  o Michael Sardaryzadeh provided an overview of Division of IT’s efforts to advance cyber security research and application to the benefit of the University’s security and the field as a whole.
• Special Situations Team
  o Dr. Anne Reber presented an overview on the Special Situations Team, its background, current composition, and statistics for the semester.

Closing statements were made by Chris Meyer and the meeting was adjourned.

**TAMU Sustainability Advisory Council (SAC)** - Sarah Franke
• Committee has not met

**TSAC** - Tamra Young
• Experiencing a driver shortage. Increasing the starting pay to 13.00 per hour effective 11/14
• Lot 47/51 closed for the summer of ’22. They are redesigning it
• Men’s Basketball parking changes - season ticket permit, $5.00 parking, or all valid permits will now be allowed.

**University Dining Services** - Sally Yang
• Food trucks will be back on campus [https://dineoncampus.com/tamu/campus-food-trucks](https://dineoncampus.com/tamu/campus-food-trucks)
• New meeting December 1st at the Faculty Club

**IX.** Next meeting December 21st in Rudder 601 from 1:30-3:30 pm. A zoom link will also be provided.

**XXI. Meeting to Adjourn**
Motion by Tamra Young
Second by Kam Milton