

University Staff Council Meeting Agenda

Tuesday, April 16, 2024

1:30-3:30 pm

General Services Complex 101 A/ Zoom

I. Welcome

II. Common Grounds - Joseph P. Pettibon II, Vice President for Planning, Assessment, & Strategy

III. Transition to General Meeting

IV. Call to Order - LaTia Wilson

Motion: Sean Cargo

Second: Katie St Clair

V. Roll Call of Members - LaTia Wilson

Nicole Aguliar, Sharon Alderete, Gloria Brecht, Michelle Brown-Link, Sean Cargo, Sandra Church, Kari DeStefano, Shelley Drgac, Jennifer Enloe, Carli Fenner, Sarah Franke, Mark Gleason, Catherine Halverson, Erin hinojosa, Kelli Isaaks, Gregory Jackson, Katelynn Kellogg, Jeff Lowry, Rebecca Luckey, Jamie Norgaard, Sharli Nucker, Kamola Milton Owen, Galen Pahl, Martha Parker, Clint Patterson, LaTia Wilson, Tracey Posey, Emily Schultz, Jacob Scoggins, Katie St. Clair, Tara Suel, Wesley Swanson, Michela Thomas, Robin Williamson, Bree Wright, Stacy Wright.

- Daeghan Drgac subbed in for Shelly Drgac
- Sarah Sikes subbed in for Jennifer Enloe
- Mandy Stark subbed in for Sandra Church
- Layla Grogan subbed in for Sally Yang

VI. Approval of Minutes - March 2024

Approved

VII. Treasurer's Report - Tracey Posey

USC Treasurer Report			
As of 04/16/24			
Account	Object C	Account Name	Balance
240196-11000		USC Engagement Conference	\$15,000.00
218930			\$0.55 Mail Services
			\$19.98 Sam's Club Food purchase for USC Meeting
			\$20.53
			\$6,702.23 Balance as of 03/18/24

\$6702.23

\$.55 Mail

\$19.98 Sam's club for last meeting

VIII. Update from Meeting with Vice President of Human Resources - LaTia Wilson

- Abby Townsend is no longer with the University.
 - Pam Praesel - Part time representative for MARCOM
- SEC Staff council meets every month
 - Parental leave: feedback from staff about parental leave
 - LSU approves a set amount of hours staff is allotted without having to go into personal sick leave/vacation
 - Legislative decision on leave
 - Maroon and White 5K meeting updates from Damon

IX. USC Staff Inquiries - Marcos Mendez

- Food truck schedule - addressed
- Esteemed staff designation - communicated with marketing to have update made
- Delta Dental Benefits - Addressed

X. USC Committee Updates

1. Branch Committee - Katie St. Clair

- Quick look assessment report - There is a transition website up. Continuous updates from Mo to come.
 - Galveston - New college to come in August
 - Staff Appreciation to come

2. Communications and Outreach

- Updates were made as necessary.
 - Information for the meeting was made about the website.
 - Updates about esteemed staff.
 - Updates to come about the leadership of that committee.

3. Community Engagement and Respect in the Workplace (CERW)

- UNITY - Who promotes community and unity building at each campus?
 - Across all flagship systems.
 - Ideas within internal committees.

4. Elections

August is the new election term. If there are any questions about this process please reach out to Mark Gleason.

- Election's month currently taking place:
 - Empty rep spots have been in communication in order to fill these seats.
 - 2 Units have been completed for HR.
 - Looking to welcome 13-14 spots depending on the units needed.
- Reminder sent out to units working on elections that May 6th is the deadline for results being requested.
- Business School has provided a new person; Spring Bassey. - Google Drive / Listserv updated
- Hildebrand Equine Center booking for retreat; Available dates to book Equine Center ; August 9th, 23rd, 30th. Committee will wait until all new members have joined.
 - Committee will wait to choose a date for Retreat until all new members have joined

5. Professional Development (PD)

- New courses to come in next year for Employee Learning Week
- New book club proposed for USC members for professional development.
- Strengthfinder for USC members (personality based) or taking 6 types of working geniuses (work performance based).

6. Staff Emergency Fund (SEF)

-Maroon and White 5K Fun Run: Updates and Call for Volunteers

- Fun run is taking place on May 4th at 7am - at Aggie Park
- 300+ participants and around 38 volunteers so far.
- Call for more volunteers for the day of the race

- We have received several items from raffle items and there is a need for more vendors/donation items for the raffles.
- Deadline for t-shirts has passed: Maroon shirts for runners, white shirts for volunteers.
- May 1st-4th : need for volunteers. Need packet pickup day before and day of. People needed on the course.
- - Total Revenue so far, \$16,121.11
 - \$5000 donation from Division of Student Affairs
- 2 Applications were approved - \$500 a piece
- Maroon shirts for runners, white shirts for volunteers.
- May 1st-4th : need for volunteers. Need packet pickup day before and day of. People needed on the course.
 - Goal: Get the word as much as possible. Shirts will be mailed out to branch campuses once we get more information from the foundation about branch campus registrants

7. Work Life and Benefits (WLB)

- Delta Dental is optional dental insurance.
 - There is a dentist that is no longer taking delta dental, which is their decision.
 - TAMU is looking to have another dental option. Delta Dental is contracted for a few more years. It was confirmed that this dental insurance was the best that TAMU could get for their users.
 - More companies have chosen to not take Delta Dental as of 4/30.
- Express Scripts; users have had some issues with Express scripts. Send any issues to the USC inquiries form and they will be addressed.
 - Human Resources Benefits team will be joining USC meetings to provide better insight for insurance/health coverage based questions

XI. External Committee Appointments

A. System Employee Benefits Advisory Committee - Rebecca Luckey

- SEBAC meeting is in May - Send in questions/concerns before then so that they can be asked during future meeting.

B. Transportation Services Advisory Committee - Jamie Norgaard/Katelynn Kellogg

- Transportation services are getting ready to launch campaigns - Looking to be more proactive and reduce misinformation on social media, increase understanding of processes and procedures, reduce calls through transportation services.
- Summer projects to come;
 - Main campus will have work done on the South side garage.
 - Construction is being done on the Westbound side.
 - West campus by discovery will have construction.
 - Lot 64 and 100D will also have construction.

- Emails to come soon for transportation changes
 - June 8th Mexico vs Brazil Soccer Game - Traffic instructions to come
 - June 11th-13th George Bush's Birthday taking place and several other events for TAMU
 - June 15th George St Concert & Baseball Regional Playoffs - Traffic instructions to come
 - July 20th-28th - USA Track and Field Olympics (9-10k+ People expected in town for event) - More information to come

C. Dining Services Committee - Tracey Posey

- a. Met earlier in April. Working on adding Dining facilities on google maps (easier to find for visitors)
 - i. Upcoming events: Teaching kitchen service

D. TAMU IT Governance Program - Jeff Lowry/Shelly Drgac/Sally Yang

- a. Meeting next week ; no updates.

E. Strategic Budget Council - LaTia Wilson

- a. Several meetings recently regarding the Strategic Budget Council

F. Capacity and Student Experience Study Committees - Catherine Halverson/Kenric Davies

- a. No updates, next meeting Friday.
- b. Student experience: Pop up survey - 3400 students participated in a survey about Aggie Experience.
 - i. 77% still said the best form of communication is through email, 2nd (39%) was instagram.
 - ii. Aggie Traditions are the best experiences that students get to have.
 - iii. Improvements: Access to parking, access to dining.
 - iv. Listening sessions were given to students to participate in.

G. Chief Compliance Officer Selection Committee - Wendy Wright

- a. Memo provided that a rep was elected Aiken.

H. Chief Operating Officer Search Committee - Jennifer Enloe

- a. Hoping to have a recommendation by June.

I. HROE Advisory Council - Marcos Mendez

J. Chief Operating Officer Selection Committee

K. Jed Program Steering Committee - Michelle Brown-Link

- a. No updates.

L. Sesquicentennial Executive Committee - Kat McLelland

- a. Awaiting future updates

XII. Additional Matters

-Jasmine will no longer be USC Admin starting May 6th due to new opportunities. Ashley Drossel will now be the new USC Admin effective May 6th.

XIII. Adjournment

Motion: Sean Cargo

Second:Tracey Posey

Next meeting: May, 2024, in General Services Complex, 101 A from 8:45-10:45 am and via Zoom