

University Staff Council Meeting Minutes

Tuesday, January 16, 2024

8:45-10:45 am

Zoom Meeting

I. Welcome

II. Common Grounds - Julie Mosbo Ballestro, University Librarian and Assistant Provost, Libraries

III. Transition to General Meeting

IV. Call to Order - LaTia Wilson

Motion: Nicole Aguilar

Second: Sarah Franke

III. Roll Call of Members - Kat McLelland

Present: Julie Mosbo Ballestro, LaTia Wilson, Alex Howard, Bree Wright, Nicole Aguilar, Michelle Brown-Link, Shelley Drgac, Erin Hinojosa, Carli Fenner, Gloria Brecht, Catherine Halverson, Jacob Scoggins, Jennifer Enloe, Kari Destefano, Katelynn Kellogg, Katie St. Clair, Kenric Davies, Jeff Lowry, Marcos Mendez, Katherine McLelland, Michaela Thomas, Mo Younes, Jamie Norgaard, Sharli Nucker, Martha Parker, Clint Patterson, Tracey Posey, Rebecca Luckey, Sally Yang, Sarah Franke, Stacy Wright, Sharon Alderete, Wesley Swanson, Abby Townsend, Beth Willhite, Tracy Young, Jasmine Zavala, Holly ?, Wendy Wright, Debjyoti Banerjee, Galen Pahl, Emily Schultz

IV. Approval of Minutes - December 2023

V. Treasurer's Report - Tracey Posey

VI. Update from Meeting with Vice President of Human Resources - LaTia Wilson/Marcos Mendez

- Market salary adjustments were discussed. The Deans had multiple questions regarding the best use of the funds.
- HR Advisory Council - Customer Service improvement.
- Options for recognizing employees for years of service.
 - What are some options on recognizing employees who have less than 20 years of service?
 - Should the recognition be department led or System wide?

VII. USC Staff Inquiries - Marcos Mendez

- University is closed but we are required to work remotely.
 - Hard to work from home while children are home with their families.
- Staff Evaluations
 - Received suggestions for modifications to performance evaluation process

VIII. USC Committee Updates

1. Branch Committee - Law School has proceeded with classes despite the hotel explosion. Qatar communication is down. Less satisfaction reported in McAllen.

2. Communications and Outreach - The committee has not met since the last meeting.

3. Community Engagement and Respect in the Workplace (CERW) - Program vision in the Spring to recognize all of staff/employees.

3. Elections - The committee has not met this month.

5. Professional Development (PD) - Requested data regarding employee development week but have not yet heard a response

6. Staff Emergency Fund (SEF) - Received a request in December and did approve it. Preparing letter to Office of the President for funds match request

7. Work Life and Benefits (WLB) - Closed out one inquiry - Verizon.

IX. External Committee Appointments

A. System Employee Benefits Advisory Committee-Rebecca Luckey - No update

B. Transportation Services Advisory Committee-Jamie Norgaard/Katelynn Kellogg - No update

C. Dining Services Committee-Tracey Posey - No update

D. Facilities Stakeholder Advisory Panel - No update

E. TAMU IT Governance Program-Jeff Lowry/Shelly Drgac/Sally Yang - No update

F. Strategic Budget Council-LaTia Wilson

- a. Preparing for FY2025 budget; timeline has been developed for budget cycle; meetings end of January/early February for divisions & VPs and end of March/early April for

colleges/schools & deans to present needs to Strategic Budget Council

G. Capacity and Student Experience Study Committees-Catherine Halverson/Kenric Davies

- a. Have not yet been contacted about start of meetings

H. Chief Compliance Officer Selection Committee-Wendy Wright

- a. Set to meet this month

I. HROE Advisory Council

- a. Meeting January 29

X. Additional Reports

A. A&M System Staff Councils Cohort

- a. Discussed employee recognition and employee engagement event planning
- b. LaTia will share shared ideas with CERW committee

B. Google Storage Project

- a. Will attend February Executive Officers/Committee Chairs meeting to provide planned updates and obtain staff input for use of Google storage

XI. Adjournment

Motion: Sarah Franke

Second: Nicole Aguilar

Next meeting: February 20, 2024, in General Services Complex, 101 B/C from 1:30-3:30 pm