

University Staff Council Meeting Minutes

Tuesday, October 17, 2023

1:30-3:30 pm

General Services Complex 101 B/C

I. Welcome

II. Common Grounds - General (Ret.) Mark A. Welsh III - Interim President

III. Transition to General Meeting

IV. Call to Order - LaTia Wilson

- Motion to start meeting: Clint Patterson and Tracey Posey

V. Roll Call of Members - Kat McLelland

VI. Approval of Minutes - August and September 2023

- August 2023 minutes were approved.
- September 2023 minutes were approved.

VII. Treasurer's Report - Tracey Posey

- Account balance 02-420196 (USC Engagement Conference) \$15,000.00.
- Account balance 02-218930 (Special Concessions - USC)
 - Beginning Balance - \$10,000.00.
 - Ending Balance - \$8,394.30.
 - 09/25/2023 - \$1,575.00 - CC Creations
 - 10/01/2023 - \$1.23 - Postal Services.
 - 10/12/2023 - \$29.47 - Reimbursement S. Franke.

VIII. Update from Meeting with Vice President of Human Resources - LaTia Wilson/Marcos Mendez

- There is a survey that is being sent out regarding common hire dates.

IX. USC Staff Inquiries - Marcos Mendez

- 1 Inquiry - Regarding flu clinic - USC has reached out to Student Health Services.
- 2 Outstanding Inquiries - USC is working with the Work Life & Benefit Committee.
- USC Contact form - Staff.tamu.edu.
 - Executive Officers went through training on how to better utilize the inquiry form.

X. Proposed Changes to Bylaws-LaTia Wilson

- 3 Unexcused Absences would
- Bylaw Revision Suggestion (Katelynn Kellogg)

- “Each representative should send a duplicate if unable to attend the meeting. The representative should not rely on other USC representatives from their division to fill in multiple seats.”
- Attendance Policy - The USC should include whether the absence was excused or unexcused in the meeting minutes for accountability purposes.

XI. USC Committees - Member and Chair Appointments, Goals, & Other Updates

1. Branch Committee

- No Update - Continuing Process

2. Communications and Outreach

- Updating the USC Website. The representative should send service information and headshots to Jasmine as soon as possible.
- Pam will be retiring December 1st.

3. Community Engagement and Respect in the Workplace (CERW)

- Clint Patterson spoke at the USC meeting.
 - Brainstormed how to use the \$15k allocated to USC.
 - Partnering with AggieWay.
 - Considering a conference that goes over the Aggie Core Values.
- The next meeting will be November 2nd.

3. Elections

- Mark Gleason has agreed to be the chair of the elections committee.
- Searching for a missing Mays Business School representative.

5. Professional Development (PD)

- The next Common Ground speaker will be from AggieWay.
- If committee members have a suggestion of someone that would like to speak at the monthly meeting, please let the Professional Development Committee know.

6. Staff Emergency Fund (SEF)

- The Kendra Scott fundraiser will be held November 18th from 1pm-3pm.
 - This is a game day weekend and the “Give Back” code will be available online and in-store.

7. Work Life and Benefits (WLB)

- October 19th - Information about the new fertility program.
- The wellness fair was well attended.

- There are 3 outstanding inquiries:
 - Verizon Discount
 - Tuition assistance for Faculty & Staff
 - Delta Dental Insurance

XII. External Committee Appointments

A. Task Force for Campus Emergencies

- a. Changing the makeup of the committee, which includes cutting down the size.
- b. Tracey is going to speak with LaTia to see if the committee requires a USC member.

B. System Employee Benefits Advisory Committee

- a. Virtual meeting on October 17th
 - i. Virtual Meeting - 1st meeting since May.
- b. Elected a new chair - Sarah Rogers.
- c. Fertility information sessions with the new plan.
 - i. BCBS representatives will be on campus to answer questions.
- d. 65+ Medicare Advantage Plan:
 - i. Custom made plan from BCBS.
 - ii. All dependents on the new plan must be 65 years of age or older.

C. Transportation Safety Advisory Committee

- a. Updates on the TSAC Webpage.
 - i. <https://transport.tamu.edu/About/tsac.aspx>
- b. TAMU received a grant for 6 new electric buses.
 - i. TAMU needs approximately 50 buses.
 - ii. Need more funding.
 - 1. The committee is investigating both federal funding and grant options.
- c. TAMU cannot dig underground for more parking due to the poor soil conditions.

D. Dining Services Committee

E. Facilities Stakeholder Advisory Panel

- a. The committee has not met yet. LaTia reached out to the panel to see if they are going to continue to meet.
- b. The Quick-Look Assessment showed that TAMU needs more shared governance and input.
- c. President Welsh is wanting to implement a new committee.

F. Operations Review Committee

- a. The committee has concluded the work of the committee.
- b. President Welsh is not going to continue this committee.
- c. Administration changes disregarded a lot of the work that was done by the committee but many of the recommendations were taken into consideration by the quick-look assessment committee.

G. TAMU IT Governance Program

- a. Received 3 seats:
 - i. Sally Yang
 - ii. Shelly Drgac
 - iii. Jeff Lowry

XIII. Additional Reports

- A. Emergency Tabletop Exercise** - Opportunity to find out how emergency situations will be handled. LaTia met with Greg Hartman and gave a potential common ground speaker recommendation.
- B. Wellness Fair** - Well attended. SEF Champion shirts were advertised. Action items have been discussed because of the questions asked during the wellness fair.
- C. A&M System Staff Councils Cohort** - Fundraising efforts from different organizations. Pass along ideas to the SEF Committee. Many groups hold events each year to maintain the funds. The USC representatives did recommend a rotating system of members.
- D. USC Website Updates** - Important task. Headshots need to be sent in as soon as possible. Please make sure that your area is represented.
- E. HROE Survey** - Complete the survey that was sent out October 17th.

XIV. Adjournment

- A. Motion to close - Sarah Franke & Tracey Posey

Next meeting: November 21, 2023, in GSC from 8:45-10:45 am