

University Staff Council Meeting Minutes

Tuesday, December 19, 2023

1:30-3:30 pm

General Services Complex 101 B/C

I. Welcome

II. Call to Order - LaTia Wilson

Motion: Sarah Franke

Second:

III. Roll Call of Members - LaTia Wilson

Present: Nicole Aguilar, Sharon Alderete, Michelle Brown-Link, Sean Cargo, Sandra Church, Carli Fenner, Sarah Franke, Mark Gleason, Catherine Halverson, Erin Hinojosa, Kelli Isaaks, Gregory Jackson, Katelynn Kellogg, Jeff Lowry, Rebecca Luckey, Kat McLelland, Marcos Mendez, Jamie Norgaard, Galen Pahl, Martha Parker, Clint Patterson, LaTia Wilson, Tracey Posey, Emily Schultz, Jacob Scoggins, Katie St. Clair, Tara Suel, Wesley Swanson, Abby Townsend, Robin Williamson, Bree Wright, Stacy Wright, Wendy Wright

Alternates: Laura Beach (on behalf of Shelley Drgac), Denise Garcia (on behalf of Tracy Young), Maryann Helphenstine (on behalf of Jennifer Enloe), Nicole Latham (on behalf of Sharli Nucker)

IV. Approval of Minutes - November 2023

Minutes need to be amended with Katelynn's comments (sent via email to all USC reps)

V. Treasurer's Report - Tracey Posey

VI. Update from Meeting with Vice President of Human Resources - LaTia Wilson/Marcos Mendez

VII. USC Staff Inquiries - Marcos Mendez

Received suggestions regarding professional development: Offering training series of Microsoft programs; Marcos mentioned upcoming Managers' Minutes (<https://employees.tamu.edu/talent-management/Managers-Minutes/index.html>)

VIII. USC Committee Updates

1. Branch Committee - Katie St. Clair

Galveston had great participation in Employee Learning Week; shared some constructive feedback: timing was not great; suggested half days instead of full days;

2. Communications and Outreach - Abby Thompson

Abby officially took on role as committee chair following Pam's retirement; Worked with committee to finalize newsletter; No December meeting; will meet in January

3. Community Engagement and Respect in the Workplace (CERW) - Clint Patterson

3. Elections - Mark Gleason

Will check into filling empty seats in January

5. Professional Development (PD) - Michelle Brown-Link

Reached out for statistics of how ELW went; Julie Mosbo Ballestro (Libraries) confirmed as January Common Grounds speaker

6. Staff Emergency Fund (SEF) - LaTia Wilson (on behalf of Kari DeStefano and Tracy Young)

2 applications submitted; 2 applications funded; \$1,000 awarded (yet to clear Foundation account as of 11/30); Balance as of 11/30: \$2,945.89; Disperse YTD: \$2,500

7. Work Life and Benefits (WLB) - Rebecca Luckey

Met Dec. 12; working on matters pertaining to some previously received inquiries, re-Delta Dental (hope to have answer after start of year), Verizon perks (hope to get correct details and make congruent with what is displayed on website), Employee Tuition Assistance (some differences in terminology in faculty and staff assistance (for clarification, staff have minimum of 12 mo service requirements, faculty have minimum 2 long semesters (full academic year); only available to non-tenure-track faculty)); Plan to address inquiries about alternatives that other system schools have in place for Spring Break

IX. External Committee Appointments

A. System Employee Benefits Advisory Committee-Rebecca Luckey

- a. No December meeting, Committee meets every 2-3 months; next meeting is in February

B. Transportation Services Advisory Committee-Jamie Norgaard

- a. Met this month; talked about transit, focused on bus systems, looking at new central hub for bus systems (early stages, moving behind MSC where there is already a hub); No update on Lot 51; New garage budget for FY29, but no need for a new garage at this time;

thoroughfare to be on next Board of Regents meeting docket; Transportation Services launching new app, video about app can be found on Youtube, app will be able to immediately disclose route changes, has functionality of current app, but has new features, such as displaying walking distance from one stop to the next in the event of closures; Penberthy project (being expanded to 4 lanes plus bike/walking lanes), makes up for Wellborn project in 2026; information about any approved construction is on Transportation Services website (<https://transport.tamu.edu/>) , including timelines, progress, etc.

C. Dining Services Committee-Tracey Posey

- a. Next meeting in February

D. Facilities Stakeholder Advisory Panel

- a. No updates

E. TAMU IT Governance Program-Jeff Lowry/Shelly Drgac/Sally Yang

- a. Next meeting February 8

F. Student Experience and Capacity Studies

- a. Asked by VP of Planning, Assessment, and Strategy to submit two names of representatives to participate on capacity study committee and student experience study committee; These studies were mentioned as future projects of the Quick-Look Implementation, more details can be found on Office of the President website (<https://president.tamu.edu/quick-look-assessment/implementation.html>); Names of selected participants will be submitted tomorrow (12/19); so far, all interested representatives have expressed interest in capacity study committee, need someone interested in student experience study committee

X. Additional Reports

- A. A&M System Staff Councils Cohort**
- B. Room Relocation-January 2023**
 - a. January 16 meeting will be in Hildebrand Equine Complex**
- C. State of the University Address**
- D. Appointment of President**
 - a. More information about newly appointed President, Mark Welsh, can be found on the Office of the President website (<https://president.tamu.edu/index.html>).**

XI. Adjournment

Motion: Michelle Brown-Link

Second: Nicole Aguilar

Next meeting: January 16, 2023, in Hildebrand Equine Complex from 8:45-10:45 am