

Agenda
Tuesday, January 17, 2017
8:30 am – 10:30 am
Rudder, Room 601

- I. Call to Order**
- II. Professional Development Training - Rebecca Eaton**
 - “Managing Your Time”** J.J. Macias, Sr. Training & Development Consultant, HR Employee and Organizational Development
- III. Roll Call of Members – Elizabeth Scanlin**
- IV. Welcome Visitors**
- V. Approval of Minutes from December Meeting – Susan Edmisson**
- VI. Reports**
 - 1. Treasurer’s Report - Willie Hobbs
 - i. \$10,943.77 in General Budget Available
 - ii. \$ 2,242.40 in Professional Development
 - 2. Keystone Reports - Doug Sweet
- VII. Update on Monthly Meeting with Vice President Barbara Abercrombie – Susan Edmisson**
- VIII. Reports from USC Committees**
 - 1. Staff Emergency Fund – Katy Dunn
- IX. Reports from Special Committees, Working Groups or Appointments**
 - 1. Audio Visual Surveillance Technology Committee (AVST) – John Kay
 - 2. Staff Appreciation Week Committee – Melissa Loyd
- X. New Business**
- XI. General Questions/Committee Breakout**

Next USC Meeting: February 21, 2017; 1:30 pm - 3:30 pm; Rudder, Room 601